



Aroor Laxminarayana Rao Memorial
AYURVEDIC MEDICAL COLLEGE



STD Code : 08265
College : 221205
Hospital : 221884
Mob : 82178 58036

(Affiliated to Rajiv Gandhi University of Health Sciences &

Recognised by Govt. of Karnataka &

National Commission for Indian System of Medicine, Ministry of AYUSH, Govt. of India

MANAGED BY AROOR EDUCATIONAL TRUST (R.) KOPPA

Koppa - 577 126, Chikmagalur Dist

OFFICE OF THE PRINCIPAL

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Ref. No. ALNAC/COMMITTEE/2025-26/56

Date: 14/10/2025

The **GRIEVANCE REDRESSAL COMMITTEE** has been re-constituted with immediate effect in accordance with provision **29** of the latest **MINIMUM ESSENTIAL STANDARDS, ASSESSMENT AND RATING FOR THE AYURVEDA MEDICAL INSTITUTE 2024** as published in the Gazette of India **CG-DL-E-06052024-254049** dated 2nd May 2024 with the following members:

Sl. No.	Name of the Members	Designation
1	Dr. Vikrama G , Professor & Head, Dept of Shalakyta Tantra	Chairman
2	Dr. Ashwini SG , Assistant Professor, Dept of Kayachikitsa	Member
3	Dr. Praveen Kumar , Assistant Professor, Dept of Dravyaguna	Member
4	Mr. Raghavendra , Office Staff	Administrative Representative
5	Mr. Deepak Hebbar , Student, Third BAMS	Student Representative
6	Dr. Sukruth GS , Assistant Professor, Dept of RSBK	Member Secretary

1. Objective:

The Grievance Redressal Committee (GRC) is constituted to provide a fair, impartial, and consistent mechanism for redressing grievances of students, faculty, and staff. The committee ensures a supportive environment that upholds the principles of *Satya* (truth), *Nyaya* (justice), and *Samanata* (equality) — values deeply rooted in Ayurvedic philosophy.

2. Scope of Grievances:

The GRC addresses grievances related to:

- Academic issues (evaluation, attendance, examinations, etc.)
- Administrative or infrastructural concerns
- Harassment, discrimination, or unfair treatment
- Hostel and campus-related matters
- Any other legitimate grievance affecting the academic or personal well-being of students or staff

3. Roles and Responsibilities:

a. Receiving and Recording Grievances:

- Receive written or online grievances from students, teaching and non-teaching staff.

- Maintain confidentiality and proper documentation of all grievances.

b. Preliminary Assessment:

- Assess the nature and gravity of each complaint.
- Determine whether it falls within the committee's jurisdiction or requires referral to other statutory bodies (e.g., ICC, Anti-Ragging Committee).

c. Fair Inquiry and Hearing:

- Provide an opportunity for both complainant and respondent to be heard.
- Conduct inquiries in a transparent and time-bound manner.
- Ensure non-retaliation and protection of complainants.

d. Resolution and Recommendation:

- Recommend suitable remedial or corrective measures to the Principal/Management.
- Suggest policy or procedural improvements to prevent recurrence of grievances.

e. Communication and Follow-up:

- Communicate decisions or resolutions to the concerned parties in writing.
- Follow up on implementation of recommendations until closure of the grievance.

f. Awareness and Prevention:

- Conduct awareness programs to sensitize students and staff about grievance redressal mechanisms and ethical practices.
- Encourage open dialogue and mutual respect within the institution.

4. Frequency of Meetings:

- a. The committee shall meet at least once every quarter and additionally whenever a grievance is received.
- b. Emergency meetings may be convened by the Chairperson if necessary or if directed by the Principal.

5. Record Keeping and Reporting:

- a. Maintain a grievance register with case details, proceedings, and outcomes.
- b. Submit periodic reports to the Principal for review.
- c. A soft copy of such reports shall be shared with IQAC in real time.

6. **Guiding Principles:** The GRC shall function in accordance with:

- a. UGC (Grievance Redressal) Regulations, 2023
- b. NCISM and AYUSH guidelines
- c. Ethical tenets of Ayurveda — *Sahridayata* (compassion), *Satya* (truthfulness), *Nyaya* (justice) and *Samanata* (Equality)


(Dr. Harsha NM)

Principal

Principal

**A.L.N. Rao Memorial Ayurvedic
Medical College, Koppa-577126
Dist : Chikmagalur (Karnataka)**

Copy To:

1. Circulation and Notice Boards
2. Concerned Members
3. IQAC
4. President Sir File for information pls
5. Office File

